



COMMUNITY HEALTH CENTER

Visiting Nurse Association of Central Jersey

September 18, 2024

Dear Vaccine Patient,

Thank you for being a client of the Community Health Center/ Visiting Nurse Association of Central Jersey. We appreciate the opportunity to serve you.

This is a general notice for our vaccine patients whose written notification letters of a potential HIPAA breach were returned to our headquarters for insufficient addresses. The written notification letters were to inform you of an incident that occurred on or about June 12, 2024. We were alerted that an employee was transporting some paper lists/forms inside of a folder, however some of the papers blew away. The vast majority of the papers were recovered and secured by other employees.

We have investigated this incident and found that the folder was not properly secured by the transporting employee. Out of an abundance of caution, we are notifying you that your name may have been on a list or form which may have contained the following information:

- Name
- Address
- Vaccine
- Date of Birth

No financial information was included in these paper files. As a follow-up, we have implemented corrective action, policy and process review, and re-education and training with affected staff.

We extend our sincerest apologies for any inconvenience this may have caused and hope we may continue to serve your needs going forward. If you have any questions regarding this notification, please feel free to reach out to me at Karyn.Holley@vnahg.org or 732-219-7423.

Sincerely,

Karyn Holley

Corporate Compliance

Community Health Center/ Visiting Nurses of Central Jersey
VNA Health Group



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